



**Corcoran Parks and Trails Commission Agenda**  
**September 19, 2024**  
**7:00 pm**

1. **Call to Order / Roll Call**
2. **Pledge of Allegiance**
3. **Agenda Approval**
4. **Minutes**
  - a. Minutes – August 15, 2024, Meeting\*
5. **Open Forum – Public Comment Opportunity**
6. **Presentations – None**
7. **Unfinished Business**
  - a. City Park Remaster Update\*
8. **New Business**
9. **Reports/Information**
  - a. Planning Project Update – Information Only\*
  - b. Parks, Recreation, and Trails Update\*
10. **Subcommittee & Miscellaneous Reports**
  - a. Garden Club Report
  - b. Park Dedication Fund\*
11. **Other Business/Announcements**
12. **Commissioner Liaison Calendar**  
**City Council Meetings**

**HYBRID MEETING OPTION AVAILABLE**

*The public is invited to attend the regular Parks and Trails Commission meetings at City Hall.*

**Meeting Via Telephone/Other Electronic Means**

**Call-in Instructions:**

+1 312 626 6799 US

**Enter Meeting ID: 815 9742 6469**

**Video Link and Instructions:**

<https://us02web.zoom.us/j/81597426469>

visit <http://www.zoom.us> and enter

**Meeting ID: 815 9742 6469**

*\*Please note in-person comments will be taken at the scheduled meeting where noted. Comments received via email to Recreation Supervisor Christensen Buck at [jchristensenbuck@corcoranmn.gov](mailto:jchristensenbuck@corcoranmn.gov) or via public comment cards will also be accepted. All email and public comment cards must be received by the Wednesday prior to scheduled Parks and Trails meeting.*

For more information on options to provide public comment visit:

[www.corcoranmn.gov](http://www.corcoranmn.gov)

<b>08/22/2024</b>	<b>09/12/2024</b>	<b>09/26/2024</b>	<b>09/12/2024</b>	<b>09/26/2024</b>	<b>10/10/2024</b>	<b>10/24/2024</b>
Christenson	Anderson	Strehler	Nybo	Erzberger	Schmidt	Friedrich

**13. Adjournment**

*\*Includes Materials - Materials relating to these agenda items can be found in the Council Chambers Agenda Packet book located by the entrance. The complete Parks and Trails Commission Agenda Packet is available electronically on the City website at [www.corcoranmn.gov](http://www.corcoranmn.gov).*



## Corcoran Parks and Trails Meeting Minutes August 15, 2024 - 7:00 pm

The Corcoran Parks and Trails Commission met on August 15, 2024, at City Hall in Corcoran, MN. Present were Commissioners Anderson, Christenson, Erzberger, and Schmidt. Absent were Commissioners Friedrich, Nybo, and Strehler. Present at City Hall were City Administrator Tobin, Recreation Supervisor Christensen Buck, and HKGi Landscape Architect Grinde.

### 1. Call to Order / Roll Call

Chairperson Christenson called the meeting to order at 7:00 pm.

### 2. Pledge of Allegiance

Chairperson Christenson invited all in attendance to rise and join in the Pledge of Allegiance.

### 3. Agenda Approval

Recreation Supervisor Christensen Buck informed the Commission of adjustments to the agenda items for each month, including the Recreation Supervisor Update transitioning to a Parks, Recreation, and Trails Update, and Commissioners no longer having an expectation to attend Council meetings as Commission liaisons. City Administrator Tobin noted this was intended to be considerate of Commissioners time, but they are still welcome to attend meetings.

**Motion:** Made by Anderson, seconded by Christenson, to approve the agenda as presented.

Voting Aye: Anderson, Christenson, Erzberger, and Schmidt.

(Motion carried 4:0)

### 4. Minutes

#### a. Minutes –June 20, 2024, Meeting

Recreation Supervisor Christensen Buck noted a correction under Agenda Approval, changing “Val” to “Nybo”.

**Motion:** Made by Anderson, seconded by Erzberger, to approve the minutes with the edit.

Voting Aye: Anderson, Christenson, Erzberger, and Schmidt.

(Motion carried 4:0)

### 5. Open Forum

Councilor Vehrenkamp spoke about the liaison calendar topic and noted that the Councilors would be available to discuss items that the Commissioners were interested in speaking with them about and to have Recreation Supervisor Christensen Buck make any necessary connections. Councilor Vehrenkamp noted that a resident connected with him regarding a need for trail crossing at County Road 10 from Rush Creek Reserve to City Park.

### 6. Presentations – None

### 7. Unfinished Business

#### a. City Park Remaster Update

HKGi Landscape Architect Grinde provided an overview of the project, design process, bid process, project delivery approach, and the vision for 2025 construction. HKGi Landscape Architect Grinde highlighted areas of the updates including the multi-use field, parking lot, playground splashpad, pickleball courts, and park building. HKGi Landscape Architect Grinde noted that the tennis courts, Diamond Lake Regional Trail, and amphitheater were shown as alternatives. Commissioners discussed trail design and crossings, noting the crossing at County Road 10 as mentioned during



Open Forum. HKGi Landscape Architect Grinde noted that information was provided to Three Rivers Park District regarding the cost estimate and design thus far, but continued work would ensue to determine if it would be a phase 1 project. Commissioner Schmidt inquired about having a destination playground, to which Recreation Supervisor Christensen Buck noted that additional photos and models of the playground would be presented at a later meeting but the current renditions were to provide a visual for the park design. Commissioners discussed considerations towards the entrance and exit, elevation of the building, and a rinse off station by the splash pad. Recreation Supervisor Christensen Buck highlighted the need for turn lanes from County Road 50 as a requirement from the County for the main entrances. City Administrator Tobin spoke to his experience with splashpads and the benefits of recirculation systems versus pass thru splashpads which can develop mold. Chairperson Christenson asked about expanding pickleball courts to the west and allow for further curve of the Diamond Lake Regional Trail. Commissioners discussed the trails around the splashpad and playground area, looking to limit the amount of pavement while still allowing for accessibility for strollers. Commissioners discussed the elevations and viewpoints with the hillsides, noting they will likely be a popular place for people to watch their kids enjoy recreational activities at the park. City Administrator Tobin noted having double doors on the mechanical/storage room and catering kitchen at the park building, room dividers for the main space, and storage in the kitchen. Discussions occurred regarding City functions and events occurring at the new building, including firearm safety classroom sessions, recreation programming, and as an election precinct. Commissioners expressed an interest in a farm aesthetic for the park building, highlighting potential use of a hip roof, wood aesthetics, and overhangs on the sides. Commissioner Anderson requested a focus on the air quality inside of the building, while being mindful of the sound levels for the system to allow for attendees to be able to hear clearly while inside. Commissioner Anderson brought up considerations for sustainability, noting the potential for solar panels on the roof of the building. City Administrator Tobin noted as aesthetical preferences are raised, there would be costs that add up quickly. Commissioners discussed giving up some building space as necessary to allocate funds towards other amenities. Chairperson Christenson inquired about funding options, to which City Administrator Tobin highlighted prioritized amenities and careful considerations when installing add-ons to amenities.

## **8. New Business**

### **9. Reports/Information**

#### **a. Planning Project Update**

Commissioner Erzberger inquired about the boardwalk in Bellwether, to which Recreation Supervisor noted that she would talk to it during the Parks, Recreation, and Trails Update

#### **b. Program Coordinator Update**

Recreation Supervisor Christensen Buck noted that Program Coordinator Shipley was attending the last night of soccer and was unable to attend. Recreation Supervisor Christensen Buck highlighted areas he had worked on since the last meeting include Night to Unite, fall baseball preparation, and soccer season wrap up.

#### **c. Parks, Recreation, and Trails Update**

Recreation Supervisor Christensen Buck provided an update on the new agenda item title to include updates on what Recreation Supervisor Christensen Buck had been working on and Council updates. Items Recreation Supervisor Christensen Buck had been working on included Night to



Unite, Bark in the Park, and park planning. City Administrator Tobin noted that the August 8, 2024, Council packet included the boardwalk proposed within the Bellwether neighborhood, and information about adjustments due to the water bounce requiring a bridge, rather than simply the boardwalk. Commissioners discussed the requirements that were associated with the HUD funding, including the added requirements.

**10. Subcommittee & Miscellaneous Reports**

- a. Garden Club Report

No discussion occurred.

- b. Park Dedication Fund

No discussion occurred.

**11. Other Business/Announcements**

No discussion occurred.

**13. Adjournment**

**Motion:** Made by Anderson, seconded by Schmidt, to adjourn the meeting at 9:06 pm.

Voting Aye: Anderson, Christenson, Erzberger, and Schmidt.

(Motion carried 4:0)

*Jessica Christensen Buck*

Submitted by Jessica Christensen Buck, Recreation Supervisor



## MEMO

Meeting Date: September 19, 2024

To: Parks and Trails Commission

From: Jessica Christensen Buck, Recreation Supervisor

Re: City Park Remaster Update

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### Summary

Following the meeting on August 15, 2024, staff have continued working with HKGi, Stantec, and Oertel to update the plans for the park and building during the schematic design phase. The soil borings have also been completed since the last meeting.

Attached are the current plans for the park and building for review from the Parks and Trails Commission.

Shown on the park plans, in coordination with the legend shown on 7a1., are the following:

1. Multi-use field area
  - a. Shifted slightly to accommodate potential future pickleball to the south and include storage to the north as an alternate.
  - b. The soccer field layout has been modified to accommodate the existing wetland in the northwest part of the open fields. This wetland will need a buffer that is approximately 25 feet wide.
2. 6 pickleball courts
  - a. Potential future phase expansion shown to the south but would be green space during phase 1.
  - b. Direct parking lot access.
3. Stormwater/Trail
  - a. Trail is curved to accommodate stormwater and possible pickleball expansion
  - b. Direct connection of trail to the parking lot.
4. Parking lot
  - a. Removal of western bump out of parking lot to reduce cost.

- b. Additional parking around curved edges of the lot.
  - c. Removal of eastern parking area to reduce initial paving costs but allowing for overflow parking in the grass area.
  - d. Both accesses to the parking lot along the entranceway are dual in and out purpose.
5. Youth Ballfield
- a. Distance from the back of home plate to the outfield border is shown as 200'.
    - i. Would be usable for the Little League (Majors) which includes 9–12-year-olds.
    - ii. This would accommodate programs that are currently run for youth baseball (offerings through 10-years old).
6. Playground
- a. Limited the amount of extra concrete paths.
  - b. Three containers for the playground – 2–5-year-old, 5-12-year-old, and ziplines are shown.
  - c. Hillside allows a shaded area to see t-ball and the playground.
  - d. Direct pathway to the playground from the northeast section of the parking lot.
  - e. Trails connecting to the north, to allow access to the east-west navigating trail.
7. Splashpad
- a. Recirculation system is preferred following conversation at the August 15, 2024, Parks and Trails Commission meeting.
  - b. Additional building shown near splashpad for mechanical, due to the elevation difference between the splashpad and the building. There is an opportunity to include additional cold storage in this structure, if desired.
  - c. Direct pathways to the splashpad from the parking lot.
8. Patio and Pavilion
- a. Disconnected from building to eliminate some cost.
  - b. Provides overview of the playground, splashpad, t-ball fields, and Lions Field.
  - c. *Is there interest from the Commission to leave the area uncovered for the first phase to provide outdoor gathering space and reduce cost?*
9. Park Building
- a. 2 indoor single occupancy gender neutral restrooms.
  - b. 1 outdoor-accessible single occupancy gender neutral restroom, 1 outdoor-accessible family restroom with adult changing table.
  - c. Storage added to the catering kitchen.
  - d. Mechanical/storage reduced in size with the removal of splashpad mechanical.
  - e. Vestibule to accommodate two events, with a removable divider.
  - f. Storage shown next to the main gathering space for table and chair storage, with double doors for accessibility.
  - g. Gathering space would comfortably accommodate 75 people seated, with a maximum capacity of 100 individuals within the full room.
10. Parking lot green space
- a. Overflow parking can be used in this space, but the green space helps to reduce the cost of the parking lot.
11. Trailhead
- a. Shown as a future phase.
  - b. Initial regional trail access following phase 1 would be from the main parking lot from the southeast.

12. Amphitheater

- a. Shown as an alternate due to prioritization of other amenities.

13. Tennis Courts

- a. Shown as an alternate due to prioritization of other amenities.

Trails

- A proposed new pedestrian trail connection is shown near the t-ball fields and the potential Domino's at the intersection of County Road 10 and County Road 50.

Staff is requesting feedback for the layout of phase 1 and the building plan. Additionally, staff is requesting consideration for a motion to Council requesting approval of schematic design (with any final updates) and approval to proceed with design development (DD) and construction documents (CD)

Next steps as part of DD and CD would include materials, sizing and quantities, vendors and products, details, specifications, and more refined plans from all disciplines. Following construction design, 100% design sets would be complete and the next phase would be bidding and construction. The estimated cost for DD and CD ranges between \$450,000 and \$550,000, and is dependent upon the final construction budget for park improvements.

3D models are anticipated to be shown at the meeting, however, at the time of packet printing they were incomplete and unable to be included due to turnaround times.

**Attachments**

7a1. DRAFT Park Layout

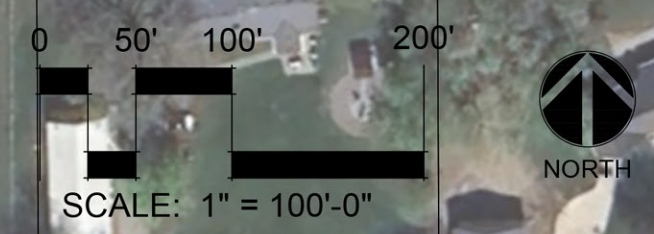
7a2. DRAFT Park Building Layout

# CORCORAN CITY PARK

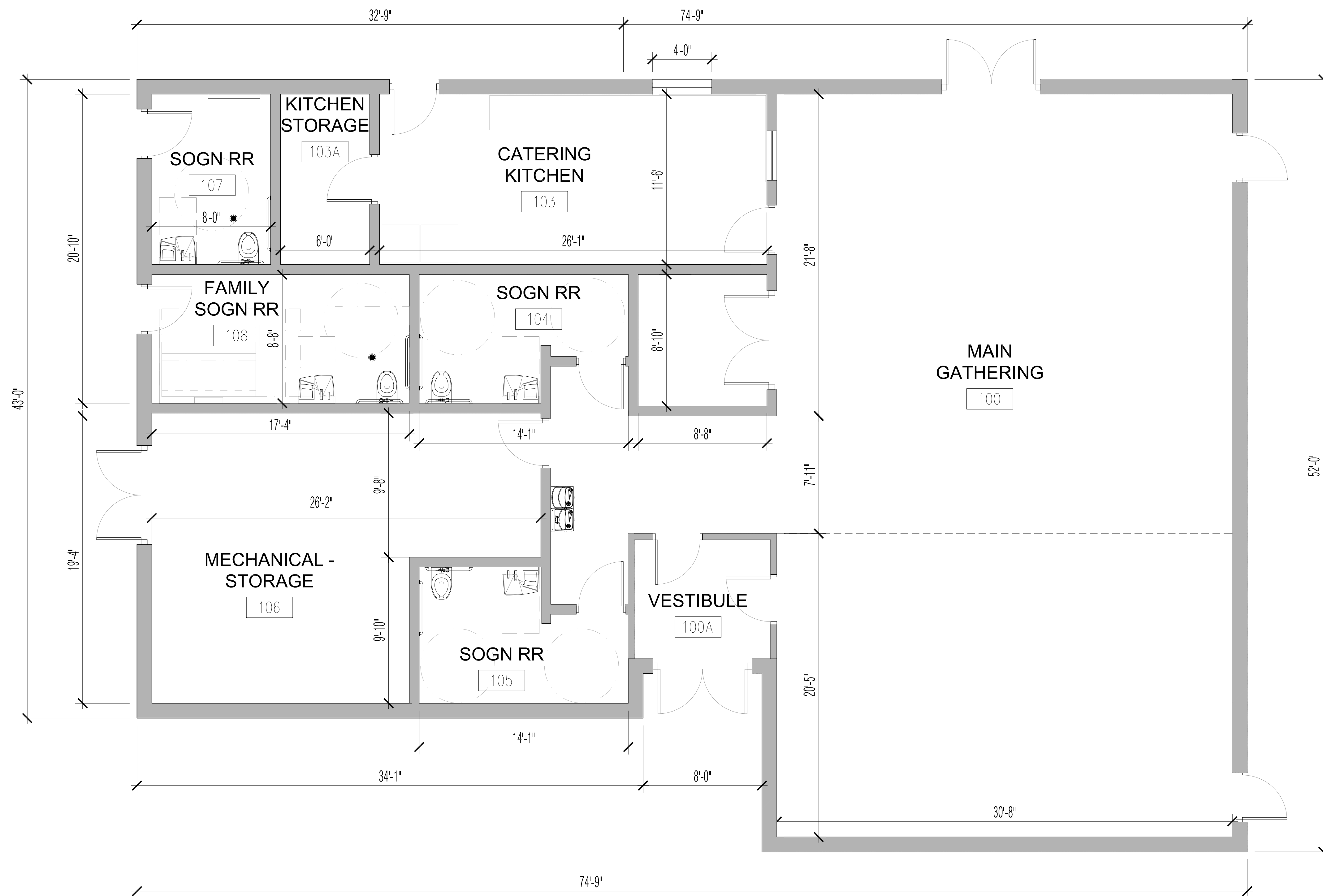
DRAFT CONCEPT | 09.12.2024

## LEGEND

- ① Create level field space for multi-purpose recreation including soccer and cricket
- ② 6 pickleball courts
- ③ Stormwater
- ④ Pave parking lot; include +/-240 spaces
- ⑤ Youth ballfield
- ⑥ Destination playground
- ⑦ Splash pad
- ⑧ Partio and shelter
- ⑨ Park building
- ⑩ Overflow parking/future paved parking
- ⑪ Trailhead with paved parking
- ⑫ Amphitheater
- ⑬ Tennis Courts







1 MAIN FLOOR PLAN  
SCHEMATIC OPTION 9-9-24 3/16" = 1'-0"

CITY OF CORCORAN  
CORCORAN COMMUNITY PARK -  
MAIN PARK BUILDING

REVISIONS / ISSUE

NO.	DATE	DESCRIPTION
1		
2		
3		

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

Signature  
Thomas Stromsodt  
Name

License # Date

PROJECT NUMBER: 24-26  
DATE OF ISSUE: 8-9-2024  
DRAWN BY: RAB  
CHECKED BY: TRS

SHEET NAME:

FLOOR PLAN  
SD OPTIONS

SHEET NO:

A100



## MEMO

Meeting Date: September 19, 2024  
To: Parks and Trails Commission  
From: Dwight Klingbeil Planning Project  
Re: Update

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*Projects/comments in blue italics are new.*

The following is a status summary of active planning projects:

1. **Kwik Trip CUP, Lot Line Adjustment, and Site Plan (PID 12-119-23-14-0006; 12-119-23-14- 0004) (City File 23-006)**

Kwik Trip Inc. submitted a Site Plan, Lot Line Adjustment and CUP application for the two parcels north of Mama G's in early 2023. A feasibility study was required to evaluate the infrastructure needs of the project. The feasibility study has been distributed to the applicant. Staff and the applicant team continue to work through requirements for the application to move forward. The application is still incomplete, and the item is not currently scheduled for any upcoming meetings.

2. **Commercial and Industrial Development Standards (Citywide) (City File 23-023)**

The purpose of this zoning ordinance amendment is to address and evaluate the allowed uses and use specific standards within commercial and industrial developments. The Council adopted a work plan at the November 20, 2023, regular meeting, and requested the Planning Commission to provide their initial feedback. The Planning Commission discussed this item at the December 5, 2023, meeting and expressed their desire Commercial and Industrial Development Standards address a number of items such as: specific architectural standards, infrastructure investment incentives, encouragement toward sustainable development practices, proper transitions of intensities and height, the permitted and conditional uses of each zoning type, verbiage, and lighting standards.

City Staff prepared a survey for current landowners and lessees to express their opinions on items addressed with this update. Staff mailed the online survey invitation to property owners and tenants whose property is either currently zoned, or guided for

Commercial, Industrial, or Mixed-Use. The comment period for this survey closed on January 31, 2024.

During the February 8, 2024, City Council meeting, Council directed staff to prioritize Rural Commercial (CR) and Transitional Rural Commercial (TCR) district updates for approval by the end of quarter 2. Staff presented feedback from the Planning Commission and results from the Business Community Survey to the City Council at the April 25, 2024, regular Council meeting for further direction. The City Council and Planning Commission discussed the Commercial and Industrial standards during the May 21, 2024, Joint Work Session.

A survey invitation for feedback on Rural Commercial Subdivisions was posted to the City's media pages and mailed out to properties within 500 feet of CR & TCR parcels. Council discussed the results of this survey during the June 27, 2024, meeting.

A public hearing for an ordinance amendment removing self-storage/mini-storage from the CR and I-1 districts was held at the July 2, 2024, Planning Commission meeting. After some discussion, the Planning Commission motioned to recommend approval of this ordinance amendment. Council approved the zoning ordinance amendment, removing self-storage/mini-storage from the CR & I-1 districts at the July 25, 2024, meeting.

*A public hearing to clarify the use of development rights for subdivision in the UR, RR, CR, and TCR districts was held at the August 1, 2024, Planning Commission meeting. The Planning Commission motioned unanimously to recommend approval of the draft ordinance. This item is scheduled for the August 22, 2024, regular meeting.*

**3. 3019 Addition Comprehensive Plan Amendment, Rezoning, and Preliminary Plat (PID 07-119-23-14-0003) (City File 23-027)**

Craig Scherber & Associates LLC applied for a Preliminary Plat, Rezoning, and Comprehensive Plan Amendment for a Rural Residential and Rural Commercial Development on the property at PID 07-119-23-14-0003. The application includes 15 commercial lots and 4 single-family residential lots. The applicant received Council feedback on a concept version of this proposal at the February 8, 2024, meeting. A feasibility study has been completed to evaluate the infrastructure needs of the project. This item is not currently scheduled for any upcoming meetings.

**4. Pioneer Trail Industrial Park Final Plat & Final PUD (PID 32-119-23-43-0005, 32-119-23-43-0006, 32-119-23-43-0013)(City File 23-030).**

Contour Development LLC applied for a Final Plat and a Final PUD at 6210 Pioneer Trail. The application consists of 0 lots and 3 outlots. This application is incomplete for City review and is not currently scheduled for any upcoming meetings.

**5. Chastek Farm Preliminary Plat, Preliminary PUD, Rezoning (PID 25-119-23-12-0002) (City File 23-034).**

Trek Real Estate & Development, Inc. submitted an application for a Preliminary Plat, Preliminary Planned Unit Development (PUD), and Rezoning of the Chastek Farm located at 7600 Maple Hill Road. The request is to allow the development of 117 single-family for-sale lots on the 38.16-acre site. 101 of these lots would have a width of 55 feet, and the remaining 16 would have a width of 65 feet. The Public Hearing for this item was held during the May 2, 2024, Planning Commission Meeting. After some discussion, the Planning Commission recommended approval (5-0) of the application as presented. The applicant requested to remove this item from the May 21, 2024, Regular City Council Meeting. The Council tabled this item during the June 27, 2024, meeting. The Council motioned to deny the item 3:2 at the July 25, 2024, meeting.

6. **610 Extension Business Park Concept Plan (PID 12-119-23-23-0001) (City File 24-003).**

United Properties submitted a Concept Plan application to develop a business park at the Oswald Farm, located at 19510 County Road 30. The narrative provided by the applicant describes the proposed business park to range from 864,000 - 1,017,500 sq ft on the 76.89-acre parcel. The applicant submitted revised plans which indicate two 128,000 sq ft buildings, and two 168,000 sq ft buildings. The applicant received informal feedback from the Council during the May 21, 2024, City Council meeting. *A work session for this item has been scheduled for September 26, 2024.*
7. **Tonka Auto CUP (PID 26-119-23-12-0004) (City File 24-008).**

Jake Hautman submitted a Conditional Use Permit application to allow the operation of an auto repair business, Tonka Auto, at 20201 County Road 50. The application is incomplete for city review and is not currently scheduled for any upcoming meetings.
8. **Corcoran Industrial Northeast (PID 01-119-23-11-0001) (City File 24-010).**

Hemple Real Estate is seeking Council feedback on conceptual light industrial development at 10585 County Road 101. The plan includes 2 primary industrial buildings ranging from 200,200 to 342,000 sq ft on a 78.85-acre site. The applicant received informal feedback from the Council during the March 28, 2024, Council meeting. This item is not currently scheduled for any upcoming meetings.
9. **Heitke Lot Line Adjustment (PID 28-119-23-33-0001 & 28-119-23-34-0001)(City File 24-013).**

Dan Heitke submitted application materials for a lot line adjustment which would allow his property at 7000 Rolling Hills Road to annex roughly 1.16 acres from Outlot A of Heitke Farm Addition. This item is incomplete for City review and is not currently scheduled for any upcoming meetings.
10. **Jay Brown Garage CUP (PID 05-119-23-41-0006) (City File 24-019).**

Jay Brown submitted application materials for a Conditional Use Permit to allow the construction of an additional accessory building that exceeds the 3969 square foot limit at 22355 Oakdale Drive. *The public hearing for this item was held during the August 1, 2024, Planning Commission meeting. The Planning Commission motioned unanimously to recommend approval of the CUP request, this item has been scheduled for the August 22, 2024, regular meeting.*
11. **Bellwether 10<sup>th</sup> Addition (PID 12-119-23-21-0074) (City File 24-020).**

Pulte submitted application materials for a final plat, final PUD, and an easement vacation for Bellwether 10<sup>th</sup>, which would allow the development of 26 single-family lots. *Council approved this item during the August 8, 2024, meeting.*
12. **Camp Solberg (PID 08-119-23-31-0004) (City File 24-021).**

Aaron and Melissa Solberg submitted an application for a preliminary and final plat to create two single-family residential lots on Outlot B of Weinand Woods located at PID 08-119-23-31-0004. This item is incomplete for city review and is not currently scheduled for any upcoming meetings.
13. **Kariniemi Orchards Preliminary Plat (PID 11-119-23-11-0012) (City File 24-024).**

Nathan Kariniemi submitted an application for a preliminary open space & preservation plat to allow for the development of 16 single-family lots at 20400 County Road 30. This item is incomplete and is not currently scheduled for any upcoming meetings.
14. **Hope Meadows Final Plat, Final PUD (PID 11-119-23-11-0012) (City File 24-025).**

JPB Land, LLC. submitted application materials for a Final Plat and a Final Planned

Unit Development for the first phase of "Hope Meadows". For the first phase, the applicant is requesting approval of a Final Plat that would allow the development of 52 rowhome lots and 4 villa lots near the northwest corner of Hunters Ridge and County Road 116. *The Planning Commission discussed the PUD Amendment during the August 1 meeting. After some discussion, the Commission motioned to recommend approval of the PUD amendment. This items is scheduled for the September 12 meeting.*

**15. Domino's Pizza (PID 23-119-23-43-0003, 23-119-23-43-0004) (City File 24-027).**

Strack Construction, Co. Inc. is seeking approval of a lot consolidation, site plan, CUP, and variance to allow the development of a Domino's drive-thru/walk-out only store on the former site of the Corcoran Meat Locker and the 10-50 Club. *This item is complete for City review and the public hearing has been scheduled for the September 5, 2024, Planning Commission meeting.*

**16. Tavera 7 Final Plat, Final PUD (PID 35-119-23-24-0007) (City File 24-028).**

*Lennar has submitted application materials for Final Plat and Final PUD for Tavera 7<sup>th</sup>, which would develop 40 twin-homes, 60 villas, and 6 outlots. This item is incomplete for City review and is not currently scheduled for any upcoming meetings.*

**17. Slabaugh Plat (PID 10-119-23-24-0014 & 10-119-23-21-0013) (City File 24-029).**

*Gideon Slabaugh submitted application materials for a preliminary plat, final plat, easement vacation, and variance for the property at 9925 Ebert Road. The request would allow the applicant to annex a portion of the neighboring property, 9945 Ebert Road, and square off the two lots. The applicant also requests approval of a variance to allow these properties to replat without upgrading Ebert Road. The public hearing for this item is tentatively scheduled for the September 5, 2024, Planning Commission meeting.*

**18. Upward Acres Final Plat (PID 17-119-23-13-0001) (City File 24-031).**

*Skies Limit LLC. submitted an application for the final plat of Upward Acres, which would allow the development of 6 single-family lots at 22625 County Road 10. City Council approved the preliminary plat and variance for Upward Acres during the June 27, 2024, meeting. This item is under review for completeness and is not currently scheduled for any upcoming meetings.*

**19. Heather Meadows 3<sup>rd</sup> Addition Preliminary Plat/OS&P (PIDs 05-119-23-31-0001 & 088-119-23- 22-0011) (City File 24-002).**

*Mark and Markus Lee, of ML Unlimited LLC, submitted a final plat application to create 12 single-family lots and 2 outlots at 22901 Oakdale Drive. The Council approved the Variance, CUP, and Preliminary Plat with additional conditions for Heather Meadows during the June 27, 2024, regular meeting. This item is under review for completeness and is not currently scheduled for any upcoming meetings.*



## MEMO

Meeting Date: September 19, 2024

To: Parks and Trails Commission

From: Jessica Christensen Buck, Recreation Supervisor

Re: Parks, Recreation, and Trails Update

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### Summary

Park Planning: Continued work with HKGi, Stantec, and Oertel to develop and update plans for the City Park remaster and building with updates from comments during the August 15, 2024, Parks and Trails Commission meeting. Current tasks include working through adjusting park and building design as additional information is acquired through tasks such as the survey.

Park History: Met with Commissioners Nybo and Strehler, Denise Meister, Catherine Meister, and Frank Meister to discuss history of City Park, including the naming of the fields. Further information will be provided at the October 17, 2024, Parks and Trails Commission Meeting.

Bark in the Park (9/6): Preparation and coordination of the event, with 11 vendors and an estimated 40 attendees and dogs. The event included a hydration area, row of vendors, treat trail, tennis ball search, and city engagement table.

Policy Updates: Working with City staff to update signage policies, with specific focus on community/special events.

Parks and Trails Commission: Completing previous meeting minutes, composing agenda item memos, and compiling/printing packet for distribution.

Country Daze Bean Bag Tournament: Planned and coordinated tournament as part of the Country Daze festival.

City Council Items:

*September 12, 2024*

- 5n. Resolution 2024-96 Recognizing the 2024 Night to Unite Events and Donations
  - Recognition of the donors for Night to Unite and the event's 20 neighborhood parties and city-wide part.
- 5o. Cropland Update – Hennepin County Grant
  - Discussions with Hennepin County regarding a custom seed mix approach that would prioritize native species, enhance wildlife habitat, and improve water quality.

Further information on City Council agenda items can be found in the minutes online at [www.corcoranmn.gov](http://www.corcoranmn.gov).

**Attachments**

None

CITY OF CORCORAN					
PARK CAPITAL FUND REPORT					
June 15, 2024					
		<b>CASH FUNDS</b>			
<b>Date</b>		<b>Park Dedication</b>	<b>Memorial Park Maintenance</b>	<b>Combined Fund Balance</b>	
		<b>415-10100</b>	<b>415-10102</b>		
01/23	Stantec Invoice 2044165 - Park Planning	(118.00)			
03/23	Lennar Tavera 4th Addition Park Dedication Fee	140,605.36			
04/23	Lennar Tavera 5th Addition Park Dedication Fee	120,328.00			
04/23	Pulte Homes Walcott Glenn Park Dedication Fee	470,617.00			
03/23	Interest		0.28		
06/23	Interest		0.29		
07/23	Grove Nursery - Memorial Garden Plants		(482.90)		
08/23	Grove Nursery - Top Soil		(14.60)		
08/23	Transfer between bank accounts		497.50		
10/23	Rush Creek Reserve 3	104,842.17			
10/23	Memorial Garden		(242.65)		
06/23	Interest (01/2023-06/2023)	63,196.04			
12/23	Interest (07/2023-12/2023)	130,102.17			
	<b>ENDING BALANCE</b>	<b>4,196,751.77</b>	<b>11,055.35</b>		<b>4,207,807.12</b>



CITY OF CORCORAN								
PARK CAPITAL FUND REPORT								
June 15, 2024								
<b>CASH FUNDS</b>								
<b>Date</b>		<b>Park Dedication</b>		<b>Memorial Park Maintenance</b>		<b>City Park Improvement</b>		<b>Combined Fund Balance</b>
		<b>415-10100</b>		<b>415-10102</b>		<b>415-10100</b>		
06/21	NW Jaycees-City Park Improvement (Splash Pad)					100,000.00		
12/21	Hanover Athletic Association - Donation					45,000.00		
06/23	Corcoran Athletics Association - City Park Donation					5,622.41		
		4,196,751.77		11,055.35		150,622.41		4,358,429.53