



Corcoran Parks and Trails Commission Agenda
October 17, 2024
7:00 pm

1. **Call to Order / Roll Call**
2. **Pledge of Allegiance**
3. **Agenda Approval**
4. **Minutes**
 - a. Minutes – September 19, 2024, Meeting*
5. **Open Forum – Public Comment Opportunity**
6. **Presentations – None**
7. **Unfinished Business**
8. **New Business**
 - a. Historical Overview of City Park Development*
 - b. Bark in the Park Survey*
9. **Reports/Information**
 - a. Planning Project Update – Information Only*
 - b. Parks, Recreation, and Trails Update*
10. **Subcommittee & Miscellaneous Reports**
 - a. Garden Club Report
 - b. Park Dedication Fund*
11. **Other Business/Announcements**
12. **Adjournment**

HYBRID MEETING OPTION AVAILABLE

The public is invited to attend the regular Parks and Trails Commission meetings at City Hall.

Meeting Via Telephone/Other Electronic Means

Call-in Instructions:

+1 312 626 6799 US

Enter Meeting ID: 815 9742 6469

Video Link and Instructions:

<https://us02web.zoom.us/j/81597426469>

visit <http://www.zoom.us> and enter

Meeting ID: 815 9742 6469

**Please note in-person comments will be taken at the scheduled meeting where noted. Comments received via email to Recreation Supervisor Christensen Buck at jchristensenbuck@corcoranmn.gov or via public comment cards will also be accepted. All email and public comment cards must be received by the Wednesday prior to scheduled Parks and Trails meeting.*

For more information on options to provide public comment visit:

www.corcoranmn.gov

**Includes Materials - Materials relating to these agenda items can be found in the Council Chambers Agenda Packet book located by the entrance. The complete Parks and Trails Commission Agenda Packet is available electronically on the City website at www.corcoranmn.gov.*



**Corcoran Parks and Trails Meeting Minutes
September 19, 2024 - 7:00 pm**

The Corcoran Parks and Trails Commission met on September 19, 2024, at City Hall in Corcoran, MN. Present were Commissioners Anderson, Christenson, Erzberger, Friedrich, Nybo, Schmidt, and Strehler.

Present at City Hall were Recreation Supervisor Christensen Buck and HKGi Landscape Architect Grinde.

Councilor Nichols was in attendance virtually.

1. Call to Order / Roll Call

Chairperson Christenson called the meeting to order at 7:00 pm.

2. Pledge of Allegiance

Chairperson Christenson invited all in attendance to rise and join in the Pledge of Allegiance.

3. Agenda Approval

Recreation Supervisor Christensen Buck noted the liaison calendar was shown on the agenda and was no longer active.

Motion: Made by Christenson, seconded by Anderson, to approve the agenda as amended without the liaison calendar.

Voting Aye: Anderson, Christenson, Erzberger, Friedrich, Nybo, Schmidt, and Strehler.

(Motion carried 7:0)

4. Minutes

a. Minutes –August 15, 2024, Meeting

Motion: Made by Anderson, seconded by Erzberger, to approve the minutes as presented.

Voting Aye: Anderson, Christenson, Erzberger, Friedrich, and Schmidt. Abstain: Nybo and Strehler

(Motion carried 5:0:2)

5. Open Forum

Recreation Supervisor Christensen Buck noted no attendance in the audience and no option for online comment.

6. Presentations – None

7. Unfinished Business

a. City Park Remaster Update

HKGi Landscape Architect Grinde provided an overview of the updates to the City Park plans, reflecting the comments from the August 15, 2024, Parks and Trails Commission meeting. HKGi Landscape Architect Grinde noted the added second set of pickleball courts, addressed and avoided wetland boundaries, playground layout modification, building layout modification, interior park trail modifications, parking lot adjustment, and added park equipment storage building. Commissioners discussed flipping the northern half of the parking lot with the overflow parking area to allow the northern half to remain green, open space. Commissioners considered if the open space would be more beneficial at the entryway of the park to allow for more green space as visitors arrive. Commissioners noted a preference for a 3 x 2 pickleball court set up, compared to 6 in a line, with the suggestion to add a tennis court to the west as an alternate item. Commissioners discussed concerns regarding the number of loops trails in the playground area, with response that the trails are appreciated by parents to provide an opportunity to walk while their children play. HKGi



Landscape Architect Grinde noted she would see if she could pull the sidewalks closer to the playground to reduce the overall cost and amount of pavement. Commissioners discussed the desire to remove the steps in the center path between the 2-5- and 5-12-year-old play areas. HKGi Landscape Architect Grinde noted that this change could require additional retaining walls. Commissioners discussed an interest in unique swing options such as tire swings and group swings, with less preference towards the zipline feature shown. Commissioners expressed an interest in keeping the zipline container but exploring alternative play options beyond a zipline. Commissioners discussed seating around the park building, with suggestions of an additional patio and seating options around the sides of the building. Commissioners expressed a desire to make one of the outdoor restrooms accessible from the inside of the building to allow for additional restrooms in the winter months. Councilor Vehrenkamp noted his appreciation for the work the Commission had done, noted that phasing the project will likely be beneficial, the potential to vinyl wrap the splashpad mechanical building, and to consider a trail to Domino's either now or for the future. Commissioners' preference to building aesthetics were mixed, with some feeling the flat roof looked dated, but alternatives being that high roofs increase heating for the interior of the space. Concerns were raised about acoustics in a large room, emphasizing the need for noise reduction features. Additional design suggestions included a separate patio and picnic shelter, a cupola on the roof, removal of the white siding, natural wood for façade, and large windows on the east side of the building. Commissioners discussed the possibility of adding outdoor showers near the splashpad. Commissioners discussed public engagement for the project to include pickleball and tennis court preferences, playground equipment preferences, and ideas for the 3rd playground container where the zipline was shown. Commissioners discussed possible costs saving areas such as tightening up the parking lot and trails, bituminous trails vs. concrete sidewalks, 1" trees vs. 3" trees, reducing planting beds around the parking lot, and tightening playground spacing to make smaller containers. Commissioners expressed interest in the building, playground, splashpad, and a shade structure near the playground as part of phase 1. Commissioners noted that items they considered alternates were pickleball, 1 tennis court adjacent to pickleball courts on the west side, regional trail loop, irrigation, storage buildings, 3rd playground container (zipline container), soccer fields, and paved trail through the pinwheel fields. The amphitheater and tennis court shown at its current location were considered later phase items.

8. New Business

9. Reports/Information

a. Planning Project Update

No discussion occurred.

b. Parks, Recreation, and Trails Update

Recreation Supervisor Christensen Buck informed the Commission of an email she received with regards to golf carts, four-wheelers, and electric bikes on trails. Commissioners discussed and determined that allowing electric bikes, but not golf carts or four-wheelers on trails was appropriate. Recreation Supervisor Christensen Buck informed the Commission of items she had been working on since the last meeting including park planning, learning about City Park's history, coordinating Bark in the Park, policy updates, and the Country Daze Bean Bag Tournament. Councilor Nichols noted things that went to City Council since the last Parks and Trails Commission meeting including



a cropland rental to natural space conversion, discussions on the budget and levy, phase one of the Hope development, and updates to the streetlight and dust control policies.

10. Subcommittee & Miscellaneous Reports

a. Garden Club Report

Recreation Supervisor Christensen Buck noted that the Garden Club has been coordinated recently by Susan Nelson and that an article is anticipated to be in the newsletter soon in an attempt to increase members.

b. Park Dedication Fund

Recreation Supervisor Christensen Buck noted that the finance department has been short staffed for a while, but work was being done to update the park dedication fund.

11. Other Business/Announcements

No discussion occurred.

13. Adjournment

Motion: Made by Strehler, seconded by Schmidt, to adjourn the meeting at 9:38 pm.

Voting Aye: Anderson, Christenson, Erzberger, Friedrich, Nybo, Schmidt, and Strehler.

(Motion carried 7:0)

Jessica Christensen Buck

Submitted by Jessica Christensen Buck, Recreation Supervisor



MEMO

Meeting Date: October 17, 2024

To: Parks and Trails Commission

From: Jessica Christensen Buck, Recreation Supervisor

Re: Historical Overview of City Park Development

Summary

City Park stands as a testament to the dedication, passion, and hard work of community members and organizations. Once a farm owned by the Van Lithe family, the land was transformed into City Park through countless hours of effort from local volunteers and community organizations.

- **Willie Snyder** was a driving force in shaping the landscape by donating his equipment, fuel, and time. He took on the dirt work and excavation, leveling the land, and straightening the creek and pond to create usable space for everyone to enjoy. His work on Snyder Field, once home to a hill, house, and barn, laid the foundation for what would become a ballfield for future use.
- **Frank Meister**, a former Councilmember, donated his time to mow the park at no charge using a Hustler Lawn Mower. He helped install the first playground, complete with a metal slide, wooden structures, and tire swings. Frank's dedication continued as he played a pivotal role in installing the fencing around the ballfields and personally worked on the warming house, alongside **Denny Jobs**, painting the building and adding doors. The building became a hub of activity, with the Meister family running the concessions during the ball/skating seasons. It was after his time on the City Council that Meister Field was named after him and the family.
- **Larry Jordan** used his skills to construct the backstop for Snyder Field and possibly Lions Field, another key feature that shaped the park's identity.

- **Northwest Area Jaycees:** The Jaycees played a critical role in establishing key infrastructure. Their generous donations provided the shelter at the park, an asset that has been in place since the first playground was installed, offering a space for groups to gather and enjoy the outdoors.
- **Corcoran Lions:** The Lions were instrumental in the creation of Lions Field, contributing significantly to the installation of field lighting and the development of the park's tennis courts. Their efforts greatly enhanced the park's recreational facility offerings, making it a centerpiece for community activities.

As the City Park Remaster project continues to move forward, it is important to remember the history of how it came to be. Including the names of the fields in our park's history helps provide a deeper understanding of the community's involvement and should be considered carefully as we plan for the future.

Attachments

None



MEMO

Meeting Date: October 17, 2024

To: Parks and Trails Commission

From: Jessica Christensen Buck, Recreation Supervisor

Re: Bark in the Park Survey

Summary

During the "Bark in the Park" event on Friday, September 6, 2024, a survey was conducted to gather feedback from attendees regarding dog-friendly amenities in local parks and to gauge the interest for a dedicated dog park. The survey aimed to assess how often residents visit parks with their dogs, evaluate existing amenities, and gather suggestions for improvements. It also sought input on desired features for a possible dog park and opinions on the continuation of community events like "Bark in the Park". The results provide valuable insights into the community's preferences for enhancing park spaces to better accommodate dogs and their owners.

The community survey on dog-friendly amenities revealed that most respondents visit local parks with their dogs either daily or weekly, with a smaller portion visiting less frequently. When asked to rate the current dog-friendly amenities, with the majority rating them as fair. There was a shown demand for additional amenities, particularly water stations, dog waste stations, and off-leash areas. Agility and training equipment were also mentioned, though by fewer respondents.

Support for a dedicated dog park was overwhelmingly positive, with 15 respondents in favor and only one expressing uncertainty based on location. Preferred locations for a dog park include within the Bellwether neighborhood or the eastern side of Corcoran being mentioned more prevalently. Respondents also suggested features like separate areas for small and large dogs, natural landscaping, shaded seating, and social areas for dog owners. The inclusion of agility equipment and nighttime lighting were mentioned by a few respondents.

"Bark in the Park," received strong support for continuation, with 12 respondents in favor. Suggestions for improvement included adding off-leash areas, increasing advertising, and bringing in more vendors.

Overall, the survey results show that residents want parks to be more accommodating to dogs. With only 17 responses to the survey, staff would like to gather additional input to ensure a more comprehensive set of feedback from the community. Staff envisions having the survey open online for approximately one month to allow for community members to provide feedback and staff to inform the community of the survey.

Staff is looking for feedback from the Parks and Trails Commission on the questions included on the survey, previously compiled information from Bark in the Park, and thoughts on the survey process proposed. Attached are the Bark in the Park survey and results summary.

Attachments

8b1. Bark in the Park Survey Results

How often do you visit local parks with your dog?

- Daily: 3
- Weekly: 6
- Monthly: 2
- Rarely: 4
- Never: 2

How would you rate the current dog-friendly amenities in our parks?

- Excellent: 1
- Good: 3
- Fair: 6
- Poor: 2
- Not sure/No opinion: 5

Are there specific amenities would you like to see in the parks to better accommodate those with dogs?

- Water stations: 10
- Dog waste stations: 10
- Off-leash areas: 12
- Dog agility/training equipment: 5

Would you be in favor of the city creating a dedicated dog park?

- Yes, definitely: 15
- Maybe, depending on the location: 1
- No, I don't think it is necessary: 0
- Not sure/No opinion: 1

What area of the City would you prefer to see a dog park?

- Bellwether development: 4
 - Near Bellwether: 1
- Corcoran: 2
- East End: 1
- More Rural Area: 1
- Near CR30 & Brockton(101): 1
- Northeast Corcoran: 1
- Not sure/Unknown: 3
- Any: 1

What features would you like to see in a potential dog park:

- Separate areas for small and large dogs: 13
- Agility/training equipment: 4
- Shaded seating areas: 10
- Natural landscaping (grass, trees): 14
- Nighttime lighting: 4
- Social areas for owners: 9

- Water for drinking or rinsing mud off: 1
- Poop bags/bins: 1

Please tell us why you would not prefer a dedicated dog park:

- No answers that did NOT prefer a dedicated dog park.

Is Bark in the Park (or something similar) an event that you'd like to continue annually?

- Yes: 12
- No: 0
- No opinion: 5

What other community engagement events would you like to see the City host?

- A volunteer department
- Native plants, rain gardens

What did you feel went well during the 2024 Bark in the Park?

- Meeting vendors
- Meeting other dogs
- Dog print
- Good start

What did you feel could've been improved for the 2024 Bark in the Park?

- The wind
- Off leash areas
- More advertising
- More vendors. Look to Plymouth. They have done for years

Do you have concerns about how dogs are accommodated in our parks?

- Yes: 3
- No: 8
- People not understanding dog behavior-need rules: 1
- Blank...: 1

Do you have any additional comments or suggestions for how we can make our parks more dog-friendly?

- No
- Dog Park
- Need to keep it clean and safe
- Great job



MEMO

Meeting Date: October 17, 2024
To: Parks and Trails Commission
From: Dwight Klingbeil
Re: Planning Project Update

Projects/comments in blue italics are new.

The following is a status summary of active planning projects:

1. **Kwik Trip CUP, Lot Line Adjustment, and Site Plan (PID 12-119-23-14-0006; 12-119-23-14- 0004) (City File 23-006)**

Kwik Trip Inc. submitted a Site Plan, Lot Line Adjustment and CUP application for the two parcels north of Mama G's in early 2023. A feasibility study was required to evaluate the infrastructure needs of the project. The feasibility study has been distributed to the applicant. Staff and the applicant team continue to work through requirements for the application to move forward. The application is still incomplete, and the item is not currently scheduled for any upcoming meetings.

2. **Commercial and Industrial Development Standards (Citywide) (City File 23-023)**

The purpose of this zoning ordinance amendment is to address and evaluate the allowed uses and use specific standards within commercial and industrial developments. The Council adopted a work plan at the November 20, 2023, regular meeting, and requested the Planning Commission to provide their initial feedback. The Planning Commission discussed this item at the December 5, 2023, meeting and expressed their desire Commercial and Industrial Development Standards address a number of items such as: specific architectural standards, infrastructure investment incentives, encouragement toward sustainable development practices, proper transitions of intensities and height, the permitted and conditional uses of each zoning type, verbiage, and lighting standards.

City Staff prepared a survey for current landowners and lessees to express their opinions on items addressed with this update. Staff mailed the online survey invitation to property owners and tenants whose property is either currently zoned, or guided for

Commercial, Industrial, or Mixed-Use. The comment period for this survey closed on January 31, 2024.

During the February 8, 2024, City Council meeting, Council directed staff to prioritize Rural Commercial (CR) and Transitional Rural Commercial (TCR) district updates for approval by the end of quarter 2. Staff presented feedback from the Planning Commission and results from the Business Community Survey to the City Council at the April 25, 2024, regular Council meeting for further direction. The City Council and Planning Commission discussed the Commercial and Industrial standards during the May 21, 2024, Joint Work Session.

A survey invitation for feedback on Rural Commercial Subdivisions was posted to the City's media pages and mailed out to properties within 500 feet of CR & TCR parcels. Council discussed the results of this survey during the June 27, 2024, meeting.

A public hearing for an ordinance amendment removing self-storage/mini-storage from the CR and I-1 districts was held at the July 2, 2024, Planning Commission meeting. After some discussion, the Planning Commission motioned to recommend approval of this ordinance amendment. Council approved the zoning ordinance amendment, removing self-storage/mini-storage from the CR & I-1 districts at the July 25, 2024, meeting.

A public hearing to clarify the use of development rights for subdivision in the UR, RR, CR, and TCR districts was held at the August 1, 2024, Planning Commission meeting. The Planning Commission motioned unanimously to recommend approval of the draft ordinance. Council approved the Zoning Ordinance Amendment at the August 22, 2024, meeting.

3. **3019 Addition Comprehensive Plan Amendment, Rezoning, and Preliminary Plat (PID 07-119-23-14-0003) (City File 23-027)**

Craig Scherber & Associates LLC applied for a Preliminary Plat, Rezoning, and Comprehensive Plan Amendment for a Rural Residential and Rural Commercial Development on the property at PID 07-119-23-14-0003. The application includes 15 commercial lots and 4 single-family residential lots. The applicant received Council feedback on a concept version of this proposal at the February 8, 2024, meeting. A feasibility study has been completed to evaluate the infrastructure needs of the project. *This item is complete for City review and the public hearing has been scheduled for the October 3, 2024, Planning Commission meeting.*

4. **Pioneer Trail Industrial Park Final Plat & Final PUD (PID 32-119-23-43-0005, 32-119-23-43-0006, 32-119-23-43-0013)(City File 23-030).**

Contour Development LLC applied for a Final Plat and a Final PUD at 6210 Pioneer Trail. The application consists of 0 lots and 3 outlots. This application is incomplete for City review and is not currently scheduled for any upcoming meetings.

5. **610 Extension Business Park Concept Plan (PID 12-119-23-23-0001) (City File 24-003).**

United Properties submitted a Concept Plan application to develop a business park at the Oswald Farm, located at 19510 County Road 30. The narrative provided by the applicant describes the proposed business park to range from 864,000 - 1,017,500 sq ft on the 76.89-acre parcel. The applicant submitted revised plans which indicate two 128,000 sq ft buildings, and two 168,000 sq ft buildings. The applicant received informal feedback from the Council during the May 21, 2024, City Council meeting. *A work session for this item has been scheduled for September 26, 2024.*

6. **Tonka Auto CUP (PID 26-119-23-12-0004) (City File 24-008).**

Jake Hautman submitted a Conditional Use Permit application to allow the operation of

an auto repair business, Tonka Auto, at 20201 County Road 50. *The application is complete for city review and is scheduled for the November 7, 2024, Planning Commission meeting.*

7. Corcoran Industrial Northeast (PID 01-119-23-11-0001) (City File 24-010).

Hemple Real Estate is seeking Council feedback on conceptual light industrial development at 10585 County Road 101. The plan includes 2 primary industrial buildings ranging from 200,200 to 342,000 sq ft on a 78.85-acre site. The applicant received informal feedback from the Council during the March 28, 2024, Council meeting. This item is not currently scheduled for any upcoming meetings.

8. Heitke Lot Line Adjustment (PID 28-119-23-33-0001 & 28-119-23-34-0001)(City File 24-013).

Dan Heitke submitted application materials for a lot line adjustment which would allow his property at 7000 Rolling Hills Road to annex roughly 1.16 acres from Outlot A of Heitke Farm Addition. This item is incomplete for City review and is not currently scheduled for any upcoming meetings.

9. Camp Solberg (PID 08-119-23-31-0004) (City File 24-021).

Aaron and Melissa Solberg submitted an application for a preliminary and final plat to create two single-family residential lots on Outlot B of Weinand Woods located at PID 08-119-23-31-0004. This item is incomplete for city review and is not currently scheduled for any upcoming meetings.

10. Kariniemi Orchards Preliminary Plat (PID 11-119-23-11-0012) (City File 24-024).

Nathan Kariniemi submitted an application for a preliminary open space & preservation plat to allow for the development of 16 single-family lots at 20400 County Road 30. This item is incomplete and is not currently scheduled for any upcoming meetings.

11. Hope Meadows Final Plat, Final PUD (PID 11-119-23-11-0012) (City File 24-025).

JPB Land, LLC. submitted application materials for a Final Plat and a Final Planned Unit Development for the first phase of "Hope Meadows". For the first phase, the applicant is requesting approval of a Final Plat that would allow the development of 52 rowhome lots and 4 villa lots near the northwest corner of Hunters Ridge and County Road 116. *The Planning Commission discussed the PUD Amendment during the August 1 meeting. After some discussion, the Commission motioned to recommend approval of the PUD amendment. This item has been scheduled for the September 12, 2024, Council meeting.*

12. Domino's Pizza (PID 23-119-23-43-0003, 23-119-23-43-0004) (City File 24-027).

Strack Construction, Co. Inc. is seeking approval of a lot consolidation, site plan, CUP, and variance to allow the development of a Domino's drive-thru/walk-out only store on the former site of the Corcoran Meat Locker and the 10-50 Club. *The public hearing for this item was held during the September 5, 2024, Planning Commission meeting. After some discussion, the Commission voted to recommend approval of the site plan, CUP, and variance requests. This item has been scheduled for the September 26, 2024, regular meeting.*

13. Tavera 7 Final Plat, Final PUD (PID 35-119-23-24-0007) (City File 24-028).

Lennar has submitted application materials for Final Plat and Final PUD for Tavera 7th, which would develop 40 twin-homes, 60 villas, and 6 outlots. *This item is complete for City review and has been scheduled for the September 26, 2024, regular meeting.*

14. Slabaugh Plat (PID 10-119-23-24-0014 & 10-119-23-21-0013) (City File 24-029).

Gideon Slabaugh submitted application materials for a preliminary plat, final plat,

easement vacation, and variance for the property at 9925 Ebert Road. The request would allow the applicant to annex a portion of the neighboring property, 9945 Ebert Road, and square off the two lots. The applicant also requests approval of a variance to allow these properties to replat without upgrading Ebert Road. *The public hearing for this item was held during the September 5, 2024, Planning Commission meeting. The commission motioned to recommend approval of the preliminary plat and variance request. The preliminary plat, final plat, easement vacation, and variance has been scheduled for the September 26, 2024, regular meeting.*

15. M&J Creekside Vineyard Concept Plan (PID 08-119-23-23-0017 & 08-119-23-23-0018) (City File 24-038).

Margaret and John Fernandez are seeking Council feedback on a concept plan for a wine tasting room/private event space on their property at 23020 County Road 30. This item is complete for City review and has been scheduled for the September 26, 2024, regular meeting.

16. Upward Acres Final Plat (PID 17-119-23-13-0001) (City File 24-031).

Skies Limit LLC. submitted an application for the final plat of Upward Acres, which would allow the development of 6 single-family lots at 22625 County Road 10. City Council approved the preliminary plat and variance for Upward Acres during the June 27, 2024, meeting. This item is under review for completeness and has been scheduled for the September 26, 2024, regular meeting.

17. Heather Meadows 3rd Addition Preliminary Plat/OS&P (PIDs 05-119-23-31-0001 & 088-119-23- 22-0011) (City File 24-032).

Mark and Markus Lee, of ML Unlimited LLC, submitted a final plat application to create 12 single-family lots and 2 outlots at 22901 Oakdale Drive. The Council approved the Variance, CUP, and Preliminary Plat with additional conditions for Heather Meadows during the June 27, 2024, regular meeting. *This item is complete for City review and has been scheduled for the September 26, 2024, regular meeting.*

18. Schuttee/Streeter Rezoning Concept (PID 26-119-23-13-0006) (City File 24-033).

Ken Streeter, on behalf of Phil Schuttee, is requesting council feedback on a concept plan that would rezone the property at 20130 Larkin Road from Light Industrial (I-1) to Medium Density Residential. This item is complete for City review and has been scheduled for the September 26, 2024, regular meeting.

19. Old Farm Ridge (PID 36-119-23-33-0008) (City File 24-034).

Michael Kelly submitted an application for a preliminary plat, final plat, conditional use permit, and variance to plat a single lot from Outlot A of Country Season Estates, located at 6620 County Road 116. The application is under review for completeness and has not been scheduled for any upcoming meetings.



MEMO

Meeting Date: October 17, 2024

To: Parks and Trails Commission

From: Jessica Christensen Buck, Recreation Supervisor

Re: Parks, Recreation, and Trails Update

Summary

Park Planning: Continued work with HkGi and Stantec to review Parks and Trails Commission meeting comments from the September 19, 2024, meeting. Prepared for the October 24, 2024, City Council meeting including the staff report, supplementals, and presentation.

UPDATE: The public engagement opportunity has been postponed. The survey is intended to be open from November 1-November 22, with the open house prior to the November 21, 2024, Parks and Trails Commission meeting from 5:30 – 6:30 pm.

Park History: Compiled information into a memo and provided the information for review by the Meister family.

Policy Updates: Continued work with the Community Development and Police Departments to update the special events processes, to include signage. Created a notification system for the Park Enhancement Program to allow people to receive more information as it is finalized.

Parks and Trails Commission: Prepared materials for the packet, completed minutes from the previous meeting, and communicated timeline adjustments for the open house/survey.

Youth Athletics: Wrapped up the fall season for t-ball, coach pitch, and machine pitch. Provided refunds to coaches and collected baseball equipment.

MRPA Conference: Spent time in Mankato at the Minnesota Recreation and Park Association conference. Attended sessions regarding pickleball, workplace culture,

diverse purchasing options, and conflict resolution. Connected with vendors during the exhibit hall to better understand what purchasing options are available for park projects.

Holiday Toy and Food Drive: Updated the 2024 event flyer, updated information on the website, and created registration for neighborhoods to sign up. Included information in the newsletter about the event and the ornament design contest.

City Council Items:

September 26, 2024

- Hennepin County Youth Activities Grant Application – Equipment
 - Resolution supporting the grant application for a Toro ZMaster 72144 to be used for park maintenance.

October 10, 2024

- N/A

October 24, 2024 (upcoming)

- City Park Planning
 - Request for approval to continue with design development and construction documents for City Park.

Further information on City Council agenda items can be found in the minutes online at www.corcoranmn.gov.

Attachments

None

CITY OF CORCORAN					
PARK CAPITAL FUND REPORT					
June 15, 2024					
		CASH FUNDS			
Date		Park Dedication	Memorial Park Maintenance	Combined Fund Balance	
		415-10100	415-10102		
01/23	Stantec Invoice 2044165 - Park Planning	(118.00)			
03/23	Lennar Tavera 4th Addition Park Dedication Fee	140,605.36			
04/23	Lennar Tavera 5th Addition Park Dedication Fee	120,328.00			
04/23	Pulte Homes Walcott Glenn Park Dedication Fee	470,617.00			
03/23	Interest		0.28		
06/23	Interest		0.29		
07/23	Grove Nursery - Memorial Garden Plants		(482.90)		
08/23	Grove Nursery - Top Soil		(14.60)		
08/23	Transfer between bank accounts		497.50		
10/23	Rush Creek Reserve 3	104,842.17			
10/23	Memorial Garden		(242.65)		
06/23	Interest (01/2023-06/2023)	63,196.04			
12/23	Interest (07/2023-12/2023)	130,102.17			
	ENDING BALANCE	4,196,751.77	11,055.35		4,207,807.12

CITY OF CORCORAN								
PARK CAPITAL FUND REPORT								
June 15, 2024								
CASH FUNDS								
Date		Park Dedication		Memorial Park Maintenance		City Park Improvement		Combined Fund Balance
		415-10100		415-10102		415-10100		
06/21	NW Jaycees-City Park Improvement (Splash Pad)					100,000.00		
12/21	Hanover Athletic Association - Donation					45,000.00		
06/23	Corcoran Athletics Association - City Park Donation					5,622.41		
		4,196,751.77		11,055.35		150,622.41		4,358,429.53